

**MINUTES OF A REGULAR MEETING
WATER AND SEWER UTILITY COMMISSION
TUESDAY, APRIL 12, 2011**

ROLL CALL	Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gass, Gehl, and Simpson. Members of the Utility staff in attendance were: General Manager Yttri, Utility Engineer Sullivan, Plant Manager Francis, Distribution Manager Fairbanks and Accounting Supervisor Stenzel.
PREVIOUS MINUTES APPROVED	Minutes of the last regular meeting, held on March 8, 2011, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Gass. Roll call vote, all voted aye.
PROJECT PAYMENT APPROVALS	No action was taken on this agenda item.
VOUCHER APPROVAL	Vouchers incurred during March totaled \$722,080.64. Commissioner Gehl, with Commissioner Siepert seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Supervisor Stenzel reported utility investments as of March 31, 2011. A copy of the report is on file.
PLANT OPERATIONS REPORT	Plant Manager Francis reported plant operations during March 2011. A copy of the report is on file.
DISTRIBUTION OPERATIONS REPORT	Distribution Manager Fairbanks reported distribution operations during March 2011. A copy of the report is on file.
ADMINISTRATIVE OPERATIONS REPORT	Accounting Supervisor Stenzel reported administrative operations during March 2011. A copy of the report is on file.
ENGINEERING OPERATIONS REPORT	Utility Engineer Sullivan reported engineering operations during March 2011. A copy of the report is on file.
MANAGER'S REPORT	General Manager Yttri informed the Commission that the water quality reports were mailed out.
BOTTLED WATER PROJECT	No action was taken on this agenda item.

DISCUSS JOINT
UTILITY/CITY
ECONOMIC
DEVELOPMENT
INVESTMENT

No action was taken on this agenda item.

APPROVE
SIMPLIFIED RATE
APPLICATION

Commissioner Siefert, with Commissioner Gehl seconding, authorized staff to submit a simplified rate application to the Public Service Commission. Roll call vote, all voted aye.

PROJECT
RECOMMENDATIONS
AND APPROVALS

Fitzsimmons Road Water and Sewer Petition:
Commissioner Siefert, with Commissioner Gass seconding, made the motion to approve the water and sewer petition for Fitzsimmons Road. Roll call vote, all voted aye.

PROJECTS IN
PROGRESS

No action was taken on this agenda item.

MISCELLANEOUS
MATTERS

No action was taken on this agenda item.

ADJOURN

Commissioner Gehl, with Commissioner Gass seconding, made a motion to adjourn the meeting at 10:25 a.m. Roll call vote, all voted aye.

Gerald H. Wille, Chairman

Fredrick R. Siefert, Secretary

04-12-11