

**MINUTES OF A REGULAR MEETING  
WATER AND SEWER UTILITY COMMISSION  
TUESDAY, JUNE 7, 2011**

ROLL CALL	Present at the 9:00 a.m. beginning were: Commissioners Wille, Siepert, Gass, Gehl, and Simpson. Members of the Utility staff in attendance were: General Manager Yttri, Utility Engineer Sullivan, Plant Manager Francis, Distribution Manager Fairbanks and Accounting Supervisor Stenzel.
PREVIOUS MINUTES APPROVED	Minutes of the last regular meeting, held on May 10, 2011, were approved as recorded with a motion by Commissioner Siepert and seconded by Commissioner Gass. Roll call vote, all voted aye.
PROJECT PAYMENT APPROVALS	Commissioner Siepert, with Commissioner Gehl seconding, made the motion to approve the progress payment for the Treatment Plant and Low Lift Pump Station Standby Power (Project 11101) to Rasch Construction & Engineering, Inc. in the amount of \$82,370.30. Roll call vote, all voted aye.  Commissioner Gehl, with Commissioner Siepert seconding, made the motion to approve the progress payment for the Puetz Road Booster Station (Project 08101) to Ray Stadler Construction Co., Inc. in the amount of \$12,660.34. Roll call vote, all voted aye.
VOUCHER APPROVAL	Vouchers incurred during May totaled \$488,218.66. Commissioner Siepert, with Commissioner Gass seconding, made the motion to approve payment of all invoices. Roll call vote, all voted aye.
UTILITY INVESTMENTS	Accounting Supervisor Stenzel reported utility investments as of May 31, 2011. A copy of the report is on file.
PLANT OPERATIONS REPORT	Plant Manager Francis reported plant operations during May 2011. A copy of the report is on file.
DISTRIBUTION OPERATIONS REPORT	Distribution Manager Fairbanks reported distribution operations during May 2011. A copy of the report is on file.
ADMINISTRATIVE OPERATIONS REPORT	Accounting Supervisor Stenzel reported administrative operations during May 2011. A copy of the report is on file.
ENGINEERING OPERATIONS REPORT	Utility Engineer Sullivan reported engineering operations during May 2011. A copy of the report is on file.

MANAGER'S REPORT	General Manager Yttri shared the MATC letter thanking our staff for their recent assistance with a broken fire hydrant at their training facilities.
BOTTLED WATER PROJECT	No action was taken on this agenda item.
COMPLIANCE MAINTENANCE APPROVAL REPORT ACTION (CMAR)	Commissioner Gehl, with Commissioner Gass seconding, made the motion approving the compliance maintenance annual report action (CMAR). Roll call vote, all voted aye.
WATER RATE APPLICATION UPDATE	General Manager Yttri updated the Commission on the status of the water rate application.
PROJECT RECOMMENDATIONS AND APPROVALS	<u>Tires Plus Water Extension:</u> Commissioner Siefert, with Commissioner Simpson seconding, made the motion to approve the water extension for Tires Plus. Roll call vote, all voted aye.
PROJECTS IN PROGRESS	Utility Engineer Sullivan reported the construction status of water and sewer projects as of May 31, 2011.
MISCELLANEOUS MATTERS	No action was taken on this agenda item.
ADJOURN	Commissioner Siefert, with Commissioner Gass seconding, made a motion to adjourn the meeting at 9:53 a.m. Roll call vote, all voted aye.

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Gerald H. Wille, Chairman

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Fredrick R. Siefert, Secretary